

**Agency of Natural Resources  
Vermont Department of Forests, Parks and Recreation**

**Maple Sugaring License Application**

**Name of Contact Person:** \_\_\_\_\_

**Organization or Business:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Telephone:** \_\_\_\_\_

**FAX:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Site Location (Management Unit, Town, Site name and/or Map Number):** \_\_\_\_\_

\_\_\_\_\_

**1. Description of Sugaring Proposal:** Provide a detailed description of your maple sugaring proposal including:

- a) Estimated maximum number of taps proposed for sugaring site.
- b) Equipment to be used (tap type, tubing, buckets, vacuum pumps, etc.).
- c) Vehicles to be used (trucks, farm tractors, ATV's, etc.)
- d) Site improvements proposed (structures proposed, electrical service needed, etc.).
- e) Description of how you plan to access the sugar bush and the roads and trails (both existing and proposed) necessary for accessing the sugarbush). **Note: If access across private lands is necessary in order to get to the sugarbush, describe what arrangements have been or will be made with any private landowner(s) to provide such access.**
- f) Compliance with and consideration of the document entitled "Guidelines and Licensing Requirements for Tapping and Collecting Sap from Maple Trees on Department of Forests, Parks and Recreation Lands" and other best management practices.
- g) Description of site constraints such as slope, recreational trails, access issues, unplowed roads, etc. and how these constraints will be addressed.
- h) Public educational values/benefits.

2. **Commitment to Sound Stewardship and Resource Management:** Description of the applicant’s demonstrated commitment to managing the sugar bush in a sound and responsible manner. Examples might include management of illegal or unauthorized use that may result from your motorized access to the sugaring site, insuring access roads would be maintained and repaired if damaged, response to a forest health threat, how your proposal would be compatible with or even enhance wildlife, timber, or recreation management goals, etc.
  
3. **Qualifications:** Brief description of the applicant’s expertise, knowledge, and prior experience in sugaring along with any other relevant qualifications or related information.
  
4. **Demonstrated Financial Capacity:** Provide a plan that demonstrates sufficient financial capacity to manage the proposed sugaring operation in a successful manner.
  
5. **Insurance Requirements:** Applicants must submit a statement certifying that they have or will obtain general liability insurance that meets or exceeds the minimum requirements of the State of Vermont which are outlined below. A copy of the Certificate of Insurance will be needed prior to executing any license agreement. Please be sure that the Certificate of Insurance includes the following: the Certificate Holder Block should read: “Vermont State Government, Vermont Agency of Natural Resources.” The Additional Insured endorsement should read: “Certificate Holder as Additional Insured.” Other provisions may be required, such as bonding or hold harmless clauses.

**Most licenses will also require the state minimum liability insurance coverage and must include the following language:**

“Licensee shall purchase and maintain with companies acceptable to the State the following insurance coverage:

Workers’ Compensation: With respect to all operations performed, Licensee shall carry workers’ compensation insurance in accordance with the laws of the State of Vermont.

General Liability and Property Damage: With respect to all operations performed under the License, Licensee shall carry general liability insurance having all major divisions of coverage including, but not limited to:

- Premises - Operations
- Products and Completed Operations
- Personal Injury Liability
- Contractual Liability

The policy shall be an occurrence form and limits shall not be less than the following:

\$1,000,000	Per Occurrence
\$1,000,000	General Aggregate
\$1,000,000	Product/Completed Operations Aggregate
\$ 50,000	Fire Legal Liability

Licensee shall name the State of Vermont and its officers and employees as additional insureds for liability arising out of this License.

Automobile Liability: Licensee shall carry automobile liability covering all motor vehicles, including hired and non-owned coverage used in connection with this License. Limits of coverage shall not be less than \$1,000,000 Combined Single Limit.

Evidence of compliance with these minimums, shown by completion of a certificate of insurance showing policies and carriers reasonably acceptable to the State, must be received prior to the License effective date. The State requires a thirty-day prior notice of any cancellation or revision to the described policies.

No warranty is made that the coverages and limits listed herein are adequate to cover and protect the interests of the Licensee for the Licensee's operations. These are solely minimums that have been developed and must be met to protect the interest of the State.”

**6. Applicant’s Signature:** Sign and date the application in the space provided below.

**I CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE INFORMATION SUBMITTED ABOVE IS TRUE, ACCURATE AND COMPLETE.**

\_\_\_\_\_  
Applicant’s Signature

\_\_\_\_\_  
Date

**PROVIDE ONE (1) COMPLETED COPY OF THIS APPLICATION TO:**

Mike Fraysier, ANR Lands Director  
VT Dept. of Forests, Parks and Recreation  
103 South Main Street, 10 South  
Waterbury, VT 05671  
(802) 241-3682  
[mike.fraysier@state.vt.us](mailto:mike.fraysier@state.vt.us)

**APPLICATIONS MUST BE RECEIVED BY JULY 10, 2009 IN ORDER TO BE CONSIDERED UNDER THE INITIAL OFFERING OF SUGARING SITES**