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FORMS

The following forms can be copied for distribution or use:

- 1 Conformance Inspection Report
- 2 Forest Management Plan
- 3 Chart of Acreage Adjustments
- 4 Management Plan Summary Form
- 5 Forest Management Plan Checklist
- 6 Signature Page
- 7 Power of Attorney
- 8 FP&R Information Brochure
- 9 PV&R Information Brochure
- 10 Calculating Land Use Change Tax
- 11 Calculating Contributory Value

PART II

The following forms are provided as examples only. Originals may be obtained from Property Valuation & Review:

- 21 Forest Management Activity Report
- 22 Application and Instructions for Enrollment
- 23 Change of Ownership
- 24 Notice of Development or Discontinuance
- 25 Chapter 155, Title 10 Applications

CURRENT USE PROGRAM CONFORMANCE INSPECTION REPORT

1) Landowner Name:

2) Town:

3) Inspection Date:

4) Management plan meets/exceeds standards? Yes No Comments:

5) Were any areas scheduled for treatment over the last five years? Yes No

<u>Stand #</u>	<u>Work</u>	<u>Year</u>	<u>Status</u>
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6) Have prescribed treatments been performed in conformance with the management plan?

Yes No

7) Parcel recommended for continuation in UVA program? Yes No

Comments/Recommendations:

Inspecting Forester _____ Date _____

Inspection Basis:

File Inspection Discussion with _____ Field Inspection with _____

<i>LANDOWNER'S ADMINISTRATIVE SCHEDULE FOR CURRENT USE</i>	
Every 10 years (Due by April 1 st)	Updated Management Plan to County Forester for certification
Every Year (Due by February 1 st)	File Forest Management Activity Report with County Forester if Management Activity occurred in the previous calendar year. <i>(Many consultant foresters handle this for a fee).</i>
Every Year	Follow your plan. <i>(Activities need to be done within 3 years on either side of the date stated in the plan.)</i>

Important Note: Review and follow your plan. There are substantial penalties for cutting trees in ways that are not described in your plan. You may lose your current use status for at least five years on the entire forested portion and have to pay the Land Use Change Tax on the miscut area. Call the County Forester or your consulting forester before you contract with someone to log your woodlot.

[White - Landowner copy]

[Pink - County Forester copy]

[Yellow - Consulting Forester copy]

VT Dept. of Forests, Parks & Recreation – USE VALUE APPRAISAL FOREST MANAGEMENT PLAN – Page 1 of 2 FORM 2

Applicant Name:	Address:	Applicant Phone:
		Applicant e-mail:

Town:	Grand List Description:
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Stand No.	Acres	Site Class	Access Distance	<u>Stand Description</u>	<u>Long Range Objective</u>
Stand History:				EVEN-AGE _____ Or UNEVEN-AGE _____ Forest Type: _____ Stocking Level: _____ Quadratic MSD _____ Total BA _____ AGS BA _____	EVEN-AGE Management Present Stand Age: Rotation Age: <u>Scheduled Treatment</u> (Type and Year):

Forest Health Conditions:	UNEVEN-AGE MANAGEMENT <i>(Complete diameter distribution table and/or Q information)</i> BA 6-10" ___ AGS ___ UGS ___ Cull ___ BA 12-14" ___ AGS ___ UGS ___ Cull ___ BA 16"+ ___ AGS ___ UGS ___ Cull ___ Q Factor: Present ___ Future ___	UNEVEN-AGE Management Species Objectives: Cutting Cycle: Residual BA: Diameter Objectives: <u>Scheduled Treatment</u> (Type and Year):
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Description of Stand Conditions:

Stand Cruise Data: Prism Factor/Plot size _____ No. of Points/Plots Sampled _____ Sampling Date(s): _____
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**MANAGEMENT SCHEDULE
USE VALUE APPRAISAL FOREST MANAGEMENT PLAN**

STAND NO.	YEAR	MANAGEMENT PRACTICES TO BE ACCOMPLISHED DURING NEXT 10 YEAR PLAN:	Silvicultural Guide or Tech Ref. Prescription #/Letter, if appropriate

LANDOWNER'S SIGNATURE: _____

DATE: _____

PREPARED BY: _____

DATE: _____

CERTIFIED BY: _____

DATE: _____

MANAGEMENT PLAN SUMMARY FORM new update¹ amendment^{2 3} change of ownership Page 1 of 2 **FORM 4**

“FP&R COUNTY FORESTER USE ONLY”

Parcel ID For Data Entry (by state)# _____, _____ — _____
 Year of Plan _____

Year of Entry _____
 Year of Last Inspection _____

The following is to be prepared by applicant/agent:

- 1) Landowner Name (last name, first name) _____
- 2) Landowner Address (Street, PO Box) _____
 (Town) _____ (State) _____ (Zip Code) _____
- 3) Town That Parcel Is Located In _____
- 4) Total Forestry Acres in Parcel _____ (Grand list acreage, minus agricultural or non-productive land and exclusions)
- 5) Plan Preparer (last name, first name) _____,
- 6) Previous Owner (last name, first name) _____,
- 7) Signature _____ 8) Date signed _____ 9) Stand information: (this information is for data entry only and does not override what is in actual plan)

Stand #	Acres	Even-aged ⁽¹⁾ Uneven-aged ⁽²⁾ (existing)	Predominant Site Class (1, 2, 3 or 4)	Timber Type	Quadratic M.S.D.	Total BA	AGS BA	Mgmt. Activities	Scheduled Date (± 3 yrs.)

¹Update of an existing plan that includes all new stand descriptive data. Generally done on a 10-year cycle.
²Change to an existing plan, generally due to purchase or sale of a portion of the property, or a change in prescription. Does not change the 10-year cycle of the existing plan
³Amendment – If this form is filed with an amendment, indicate the amended information in the appropriate stand, and write an explanation in section 13. Amendments must be signed by the landowner(s).

- 10) No activity – (identify stand # and reasons) _____
- 11) Management Activities – other (identify stand #) _____
- 12) Timber Types – other (identify stand #) _____
- 13) Amended prescriptions – (identify stand #) _____

DEFINITIONS	FOREST TYPES	CODE #
ACRES-round off to nearest acre	aspen and/or white birch	01
EVEN-AGED-stands with two or less size classes	white pine, red oak	02
UNEVEN-AGED-stands with three or more size classes	white pine	03
SITE CLASS-predominant site class as defined by UVA standards	hemlock	04
QUADRATIC MEAN STAND DIAMETER - to nearest inch	sugar maple	05
TOTAL BA-basal area to nearest ft ² /acre	beech, birch, sugar maple	06
AGS BA (acceptable growing stock basal area) to nearest ft ² /acre	beech, red maple	07
	spruce	08
	spruce/fir	09
	pioneer species	10
	mixed wood (25%-65% softwood)	11
	other (identify other in section 12)	12

MANAGEMENT ACTIVITY CODES (if one of the following choices reasonably describes the planned management activity, use it. If not, use #13 other and describe the management activity in Section 11. Note these descriptions are for choosing codes only; they are not the silvicultural standards).

1. Non-commercial forest stand improvement – A treatment made to improve the composition, structure, quality, or growth of young stands.

EVEN-AGED MANAGEMENT (Two or less distinct size classes)

- 2. Intermediate thinning – Reduce stocking to B level, or remove up to 33% of basal area in densely overstocked stands. AGS basal area shall not be reduced below recommendations of appropriate guide or 60 sq. ft. /ac when no guide is available.
- 3. Shelterwood cut – Stand basal area reduced to between 30 and 70 sq. ft. for hardwoods, 80 to 120 sq. ft. for softwoods.
- 4. Overstory removal cut – Removing overstory after a new featured stand has become established. This applies to two-aged as well as recently regenerated stands. After harvest, residual stand should have minimum of sixty (60) square feet of acceptable growing stock or 350 stems/acre for stands less than six (6) inches MSD.
- 5. Clearcut – Stand basal area reduced below thirty (30) square feet.
- 6. Progressive clearcutting – Removing a portion of a stand in strips or patches, to be followed by similar treatments at predetermined dates until entire area is clearcut. If you choose this option, indicate the total time period from first to last cut (e.g., 30 years) in section 13.

UNEVEN-AGED MANAGEMENT (Three or more distinct size classes) (NOTE: ratio of AGS to total basal area should be maintained or increased through any management activities.)

- 7. Individual Tree Selection – Harvest or improvement cutting that maintains a fairly uniform and continuous crown cover appropriate for regenerating tolerant species.
- 8. Group Selection – Harvest of groups of trees roughly 1/20 to 2 acres in size. Appropriate for regeneration of species of all tolerance groups.

MISCELLANEOUS CHOICES

- 9. Salvage cut – Removing a portion of a stand because of damage or disease. Resulting residual stand may not fit standards in guides.
- 10. Sugarbush thinning – Cut designed with the sole objective of establishing or improving a sugarbush. Cut should follow sugarbush guides.
- 11. Species conversion – Cut done usually in a mixed stand to favor certain species. Treatment should not favor species that are “off site”.
- 12. No activity – Indicate reason such as “stand understocked”, in section 10.
- 13. Other – In cases where none of the above choices comes reasonably close to describing the management activity, put your own description in section 11.
- 14. Crop Tree Release – Release of timber crop trees on at least 2 sides. For additional information refer to “Crop Tree Management in Eastern Hardwoods”. (NA-TP-19-93).

USE VALUE APPRAISAL MANAGEMENT PLAN CHECKLIST

Landowner(s) Name(s):	PV&R ID Number:	Parcel ID Number:
Town(s) in which parcel is located:	Plan prepared by:	Date plan checked by County Forester:

Item	Yes	No	Notes
I. PLAN			
A. Applicant Signature(s)			
B. Applicant Name(s)			
C. Mailing Address			
D. Town Where Located			
E. Photo Number(s)			
F. Grand List Description			
G. Landowner e-mail address (optional)			
H. Stand Description			
1. Stand Numbers			
2. Acres/Stand			
3. Site Class			
• How determined			
• 20% rule			
4. Access Distance			
5. Stand History			
6. Age Class Distribution			
7. Stand Cruise Data			
• Prism factor/Plot Size			
• #Points/Plots			
• Sampling Date(s)			
8. Stocking Level			
9. Quadratic Mean Stand Diameter			
10. Forest Type			
11. Total BA			

Item	Yes	No	Notes
12. AGS BA			
13. Forest Health Conditions			
14. Written Stand description – including regeneration information if appropriate			
I. Long Range Objectives			
1. Even-Age Management			
• Present Stand Age			
• Rotation Age			
2. Uneven-Age Management			
• Diameter Objectives			
• Cutting Cycle			
J. Stand Prescription			
1. Reference appropriate Silviculture guide and prescription reference			
2. If Even-Age – – Intent/Size Range of openings – Residual Basal Area			
3. If Uneven-Age – – Species favored for retention – Intent/Size Range of groups – Residual Basal Area			
II. MANAGEMENT SCHEDULE			
A. Treatment Schedule for 10 Years Included			
B. Treatment dates specified by year			
III. MAP			
A. Ortho Scale 1:5,000			
B. Title Block			
1. Owner's Name(s)			
2. Town(s)			

Item	Yes	No	Notes
3. Ortho Photo #			
4. Draftsperson			
C. Boundaries			
1. Stone Walls, Fences, Blazing			
2. Primary Access to Parcel			
D. Significant physical features			
E. Excluded Areas			
F. North Arrow			
G. Locus Map			
H. Coordinates (4)			
I. Acreage Chart			
1. Ag & Forest Land			
2. Productivity Class			
3. Forest Type			
4. Acres by Stand			
J. Non-productive lands			
IV. THE MANAGEMENT PLAN SUMMARY FORM (FORM 4)			

Signature Page

Vermont Current Use Program Forest Management Plan

I (we) certify that my (our) forest land, exclusive of any housesite or other developed portion, is at least 25 acres in size and is under active long-term forest management for the purpose of growing and harvesting repeated forest crops in accordance with minimum acceptable standards for forest management.

This signature page shall constitute an addendum to my forest management plan. By signing below I understand I am signing my forest management plan.

Signature(s): _____	Date _____
_____	Date _____
_____	Date _____
_____	Date _____
_____	Date _____

Landowner's Name(s): _____

Address: _____

(Continue on back of page if necessary.)

Land located in town(s) of: _____

Approved: _____ Date _____

Forester, Vermont Department of Forests, Parks and Recreation